

**ENDORSEMENT ON DEED OF TRUST**  
**FOR PROTESTANT COMPREHENSIVE SCHOOL**

**THIS INDENTURE** made the    day of 20 **BETWEEN** the **MINISTER FOR EDUCATION AND SCIENCE** (hereinafter called “the Minister”) of the One Part and Most Reverend            of (hereinafter called “the Bishop”) of the Other Part is supplemental to and intended to be read in conjunction with the within Deed of Trust.

**WHEREAS:**

1.     The within Deed of Trust and in particular the Scheme in the First Schedule thereto, provides inter alia that the Minister in consultation with the Bishop of the Diocese for the time being, may alter the terms of the Scheme from time to time.
  
2.     The Minister in consultation with the Bishop, desires to amend the Scheme by providing for the inclusion of parent and teacher nominees on the Board of Management and to ensure that the appointment and dismissal of teachers shall conform with legislative requirements and such regulations as the Minister shall from time to time prescribe.

**NOW THIS INDENTURE WITNESSETH** that in pursuance of the said desire and in exercise of the said power to alter the Scheme, the Minister, in consultation with the Bishop **HEREBY DECLARES AND AGREES** that the within Scheme be hereby amended by the deletion of the within Scheme in toto and the substitution therefor of the following new Scheme.

**SCHEDULE**  
**THE SCHEME**  
**COMPREHENSIVE SCHOOLS**

**The Minister**

- 1        (1)     The Minister shall, in accordance with the provisions of Clause 2 below, appoint a Board of Management to manage each school. The object of the school is to provide a comprehensive system of education combining instruction in academic and technical subjects.
  
- (2)     The Board of Management shall hold office for a period of five years and its membership shall be renewed or replaced for subsequent quinquennial periods. Having regard to the provisions of the Education Act 1998, the Minister may, however, for what seems to him to be good and sufficient reasons, at any time request the replacement of a member of the Board of Management by an appropriate nominee.

### **Board of Management:**

2. The Board of Management (hereinafter referred to as “The Board”) shall consist of the eleven members:
  - (i) Six nominees of the Church of Ireland Archbishop of Dublin or of the Church of Ireland Bishop of Cork or of the Donegal Protestant Board of Education wherein the school is situated, one of whom shall act as Chairman;
  - (ii) The Chief Executive Officer of the Vocational Education Committee in which the school is situated;
  - (iii) Two parents (in this Schedule parent means the parent within the meaning of the Education Act, 1998 of a child who at the date of such election is currently enrolled and attending the school and who is resident in the area served by the School) shall be elected to membership of the Board by the parents. One of the two parents elected shall be a female and the other parent a male. The Parents so elected are hereinafter referred to as “the Parents’ Nominees”.
  - (iv) Two members who are serving recognised teachers in the School shall be elected by all the teachers serving in the school at the time. For the purpose of this election the identification of the teachers serving in the school who will comprise the electorate should reflect the requirements of current legislation. The teachers so elected are hereinafter referred to as “the Teachers’ Nominees”.
  - (v) The Principal of the School shall be entitled to attend and speak at the meetings of the Board but shall not have or be entitled to vote.
3. The Secretary shall be the Principal of the School.
4. A vacancy occurring in the membership of the Board shall be filled by a member nominated or elected by the body that had nominated or elected the person who had ceased to be a member. Any competent member of the Board appointed under this revised Schedule who has vacated office or whose term has expired may be re-appointed, but so that no elected member shall serve more than two consecutive terms.
5. Any member of the Board who is absent from all meetings of the Board during a period of one year, except for reasons approved by the Board, or who is incapacitated from acting, or who communicates in writing to the Secretary General of the Department of Education and Science a wish to resign shall thereupon cease to be a member of the Board.

6. Any member of the Board may be removed from office by his nominator or by the electorate in the case of the Parents' nominees and the Teachers' nominees. A member who ceases to be a member of the category that nominated or elected that member as provided for in composition of the Board of Management shall thereupon cease to be a member of the Board.
7. The proceedings at a Board meeting shall not be valid unless five members or duly nominated substitutes (in accordance with Clause 2 (ii) above) are present. In the absence of the duly appointed Chairman, or his substitute, one of the ordinary members shall act as Chairman. A majority of votes of the members present and voting shall decide any question. In the event of an equality of votes on any issue, the Chairman shall have a second or casting vote.
8. The proceedings of each meeting shall be recorded in a minute book, to be kept by the Secretary and the first business of each meeting shall be the reading, consideration and signing of the minutes of the previous meeting.
9. The Board is charged with the direct government of the school, the appointment and removal of teachers subject to the approval of the Minister, and the conducting of the necessary correspondence.
10. The Minister or the Board with the consent of the Minister may at any time forthwith determine the employment of any teacher on account of misconduct or for any other good and sufficient reason.
11. The Board shall be responsible for the maintenance and upkeep of the school out of monies provided for the purpose by the Oireachtas.
12. The Board, in relation to the appointment and dismissal of teachers, shall comply with any legislative requirement governing such matters, and such appointment procedures, regulations and qualification criteria as the Minister and/or the Teaching Council shall prescribe from time to time.
13. The Board shall enter into an agreement, on the official form supplied, with each member of the teaching staff of the school and the services of any member of the staff cannot be dispensed with by the Board except in accordance with the terms of this agreement.
14. The curriculum of the school shall include Religious Instruction and the hours of instruction shall be as laid down from time to time by the Minister.
15. The members of the Board shall take all necessary steps for the general supervision and the efficient working of the school; the appointment of a caretaker where necessary; the arrangement for cleaning services; and any other administrative duties necessary for the satisfactory functioning of the school.

**Alterations**

The Minister in consultation with the Bishop of the Diocese for the time being, may alter the terms of the Scheme from time to time.

**IN WITNESS WHEREOF** the seal of the Minister has been affixed hereto and the Bishop has signed his name and affixed his seal, the day and year first herein written.

**PRESENT** when the Official Seal  
of **THE MINISTER FOR EDUCATION AND SCIENCE**  
was affixed hereto and  
was authenticated by the signature of:

**SIGNED SEALED and DELIVERED**  
by **THE BISHOP**  
In the presence of: